

Arkansas Board of Health Education

January 16, 2013

10:00am-11:00am

In attendance- Kim Miller, Rosemary Alcon, Amanda Harvey, Sabra Miller, Alison Rose

Accountable absence- Carrie Poston

Unaccounted for- Antonio Abad

Minutes

- I. Welcome- Kim Miller, Chair
- II. Review of Minutes from Previous Meeting
 - a. Alison Rose motioned for acceptance of the minutes as written.
 - b. Amanda Harvey seconded the motion.
 - c. Accepted without changes.
- III. Update from Biennial Budget Legislative Audit
 - a. Carrie Poston and Kim Miller attended this audit. However, the Board was not called for an audience with the legislators. The following day, a merger with the Arkansas Board of Health (Arkansas Board of Health) was addressed, with little information coming from this meeting.
 - b. It is unclear, at this time, how the merger with the Arkansas Board of Health (Arkansas Department of Health) will affect the Board of Health Education.
- IV. Minority Purchasing Goals
 - a. A letter has been received from the Governor and the Economic Development Commission mandating that Boards use minority businesses when the opportunities arise.
 - b. Kim Miller responded with a letter explaining the purpose of the ARBHE and the yearly expenditures, noting that most expenditures are exempt from this mandate.
 - c. A letter will be submitted to the two entities stating that Carrie Poston, Treasurer, will be designated as our Minority Business Officer.
- V. Treasurer's Report
 - a. Carrie Poston submitted a Treasurer's Report.
 - b. Our current balance is \$4,463.77.
- VI. Updating Term in Act 1237

- a. Kim Miller has discussed the ability to edit the rules and regulations for the Arkansas Board of Health Education with Mark Ohrenberger, legal representative.
 - b. A master calendar exists where all board meetings are published for public information.
 - c. Any changes to the Board's legislation will need to be sponsored by a legislator.

- VII. Display Board/Pamphlet
 - a. A vote was taken, via email, to purchase a display board to use at various conferences. The purpose is to increase the visibility of the Arkansas Board of Health Education.
 - b. Amanda Harvey motioned to table discussion of this display board to a later time.
 - c. Sabra Miller seconded the motion to table discussion until a later time.

- VIII. Provisional Certification
 - a. A vote has been held, via email, to determine if the ARBHE would issue a provisional certification to Kandra Torrence. A provisional, 1-year certificate has been issued for Kandra Torrence. Ms. Torrence has been notified, via email, of this provisional certification.

- IX. Other Business
 - a. Kim Miller has mailed the 2013 Arkansas Board of Health Education Registration cards.
 - b. Alison Rose will review the processes needed to make changes to rules and regulations.

- X. Upcoming Meeting Dates:
 - a. April 17, 2013
 - b. July 17, 2013

Submitted by: Amanda T. Harvey, MS, MCHES